

South Staffordshire and District Beekeepers Association

Minutes of the meeting of the Committee held on Wednesday 8th
January 2020 at Sure Store Cannock at 7.30 pm

	Actions
<p>1. Present: Alan Greenman (Chair), Claire George, Keith Thompson, Wendy Woodward, Dayna White, Paul Twibill, Phil Atkin, Clive Stewart, Trevor Smith & Lynne Lacey</p> <p>2. Apologies: Stuart Roberts</p> <p>3. Minutes of the last meeting were agreed as a true record. Proposed by Dayna, seconded by Claire</p> <p>4. Matters arising or items not on the Agenda</p>	
<ul style="list-style-type: none"> • Item 19 on previous minutes had question marks; Trevor was waiting for volunteers to add to his schedule, only Clive and Dayna have put their names forward. • Claire to update committee members list. • Paul to put approved minutes on the website. • Item 13 the marquee was discussed at length. As the meeting with N.T had been so positive with options of venues within the estate being available to us it was agreed not to purchase part or all of a new marquee but only replace damaged parts if absolutely necessary. • Alan had delivered some club honey to Caroline before Christmas for her to share with her team • Item 10 free bacon sandwiched to be removed from the minutes. 	<p>Claire Paul</p>
<p>5. Planning workshop outcome Many thanks to Stuart for such a comprehensive document. Following much discussion it was agreed that the roles need to be defined. Those committee members stepping down were asked to write a job description for their role. The workshop says we need roles in order to recruit.</p>	
<p>6. AGM 2020 Election of officers Paul is stepping down from committee but will still oversee membership administrator and the website. Claire & Lynne are stepping down and will write a short job description</p>	<p>Claire/Lynne</p>

<p>Clive is staying in his role as AHAT coordinator. Alan to stay as chair. Dayna is happy to be quartermaster Apiary manager to be changed to coordinator as this needs to be a group of people with the coordinator reporting to main committee. Trevor felt that the education and exam secretary should be one person's responsibility. Trevor commented how much work the Brewins had put into the apiary but didn't want to take a committee role. Alan to speak to Stuart to discuss his plans for the coming season, Could Stuart do education and Trevor do apiary co coordinator?</p> <p>Proposals for the AGM Wendy & Dayna explained that all the people who had helped with refreshments names would be put in a hat and one drawn out to receive a prize. Individual members would be nominated for their support to others, the person with the most nominations wins a prize (draw if same amount) Members who have supported the association (as above) These nominations need to be added to the committee nomination forms in order to give time for members to nominate. Presentation of David Battersby shield Nomination Forms to be sent to members, when the job descriptions for the vacancies are ready.</p> <p>Constitution The constitution only requires us to nominate President, Chair, Secretary and Treasurer at the AGM</p>	<p>Alan</p>
<p>7. Dates for 2020</p> <ul style="list-style-type: none"> • Wendy has circulated a document with dates for 2020, these were discussed and information requested. Stuart number of people attending the beginners 2020. • Committee meeting dates to stay as detailed and deleted as required. • Apiary sub group meeting date 15th Jan 2020 future meeting dates to be added. • Thanks expressed to Wendy for compiling this list. <p>8. Convention Event suggestion All agreed a good idea and the dates that would have been lectures would be filled with social events. More discussions will follow regarding lectures with SBG. Northfield and John Goodwin to be contacted to see what dates are available.</p>	<p>Stuart</p>

9. Correspondence

Asian Hornet Conference 8th Feb Stuart & Clive attending.
ADM 11th Jan no publications needed for the association.
Central Co-op request, Stuart had been in contact and suggested Alan made arrangements for an onsite meeting.
Enville brewery Stuart is in contact with them
JLR at Wolverhampton request, Alan has made contact and has invited him to meet at SBG

10.A.O.B

- Paul was setting up emails for use within the website so the alias of for instance chair could apply to whoever was chair at the time.
- Keith asked if we could ratify the purchase of the baseball caps 25 ordered to sell at £10 each which would cover £5.95 plus VAT plus set up charge. It was noted these were good value and the setup would not be paid if more were ordered. ETA February
- Paul advised us that on the ER2 system 102 members have paid 72 waiting 3 pending and 1 new

11. Date of next meeting 5th February 2020