

South Staffordshire and District Beekeepers Association



Minutes of the Committee meeting held on Wednesday 8th July 2020
via Cisco Webex videoconference at 7.30 pm

	Actions																																																																																																														
<p>1. Present: Alan Greenman (Chair), Barry Crossley, Claire George, Clive Stewart, Dayna White, Ed Bennett, Stuart Roberts, Trevor Smith & Wendy Woodward.</p>																																																																																																															
<p>2. Apologies: None.</p>																																																																																																															
<p>3. Minutes of the last meeting: Ratified.</p>																																																																																																															
<p>4. Matters arising or items not on the Agenda</p> <ul style="list-style-type: none"> • Should the SS&DBKA continue with planning for a Convention 8th Nov '20? Will be an agenda item at the next meeting; limited planning to continue in interim. 																																																																																																															
<p>5. Review of Previous Committee Meeting Actions</p> <p>5.1: Outstanding actions (28) were reviewed: 16 were closed, leaving 12 open.</p> <table border="1" style="width: 100%; border-collapse: collapse; margin: 10px 0;"> <thead> <tr> <th style="text-align: left;">Count of Open Actions</th> <th colspan="8" style="text-align: center;">Months Open</th> <th></th> </tr> <tr> <th style="text-align: left;">Committee Area</th> <th>2</th> <th>3</th> <th>4</th> <th>9</th> <th>10</th> <th>11</th> <th>14</th> <th>15</th> <th style="text-align: center;">Grand Total</th> </tr> </thead> <tbody> <tr> <td>All</td> <td></td> <td>1</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td style="text-align: center;">1</td> </tr> <tr> <td>Communications</td> <td></td> <td></td> <td>1</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td style="text-align: center;">1</td> </tr> <tr> <td>Education</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>1</td> <td></td> <td style="text-align: center;">1</td> </tr> <tr> <td>Events</td> <td></td> <td></td> <td></td> <td>1</td> <td></td> <td></td> <td></td> <td></td> <td style="text-align: center;">1</td> </tr> <tr> <td>H&S</td> <td>1</td> <td>1</td> <td></td> <td></td> <td>1</td> <td>1</td> <td></td> <td>1</td> <td style="text-align: center;">5</td> </tr> <tr> <td>Membership</td> <td></td> <td>1</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td style="text-align: center;">1</td> </tr> <tr> <td>Stakeholders - President</td> <td></td> <td>1</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td style="text-align: center;">1</td> </tr> <tr> <td>Treasurer</td> <td>1</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td style="text-align: center;">1</td> </tr> <tr> <td>Grand Total</td> <td>2</td> <td>4</td> <td>1</td> <td>1</td> <td>1</td> <td>1</td> <td>1</td> <td>1</td> <td style="text-align: center;">12</td> </tr> </tbody> </table> <p>5.2: Actions raised in Jun '20 (8No.) were closed in period. <i>Well done committee!</i></p>	Count of Open Actions	Months Open									Committee Area	2	3	4	9	10	11	14	15	Grand Total	All		1							1	Communications			1						1	Education							1		1	Events				1					1	H&S	1	1			1	1		1	5	Membership		1							1	Stakeholders - President		1							1	Treasurer	1								1	Grand Total	2	4	1	1	1	1	1	1	12	
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<p>6. Treasurer's update</p> <p>6.1: Post Covid-19 Financial Projection</p> <p>A report detailing the associations current accounts balance and a future year's projection was reviewed. The current balance is circa £20k, forecast to drop year-on-year for two years to £17k in Dec '21. The biggest contributor to the reduction is the loss of beginner's course income in 2021. Options to increase in-year course capacity were discussed, but considered not viable.</p>																																																																																																															

<p>6.2: Budgets have been drafted for 20/21 and 21/22 based on 19/20 for the committee's review.</p> <p>Fundraising</p> <p>6.3: Government and Stafford County Council funding assistance has been researched however we did not meet criteria.</p> <p>6.4: Amazon Smile - the proposal to establish a funding / income stream by encouraging club members to make Amazon purchases through Amazon Smile was approved.</p> <p>Post Meeting Note: this has now been established – Thanks Barry - the hyperlink for club members to set up the purchasing scheme: https://smile.amazon.co.uk/ch/519681-0 is to be communicated to members through our website, direct e-mail and the newsletter.</p>	<p>All</p> <p>Stuart/ Alan</p>
<p>7. Apiary Co-ordinator's update:</p> <p>7.1: Review of apiary arrangements in light of easing of restrictions (not discussed).</p> <p>7.2: Apiary Working Group (AWG) notes for Wed 10th June to be issued. Alan gave an overview, topics included: No of hives, queen rearing progress, plans for end of season colonies numbers, how best to use HG apiary, request for equipment / consumables and maintenance.</p> <p>7.3: Volunteers for equipment cleaning (i.e. feeders) to be sought.</p> <p>Honey Extraction</p> <p>7.4: A procedure for honey extraction has been requested.</p> <p>7.5: The club has just extracting 99lb of honey – thanks to those involved in this: Kate & Charles, Dayna and Stuart.</p> <p>7.6: The extraction process could be improved, by establishing specific pre-agreed vehicular access (date and time) to the apiary for the heavy honey supers transfers – Alan to contact the National Trust to make arrangements. In the interim a small flat bed trolley (deemed not ideal) is being used to transport supers over rough ground. Depending on the outcome of Alans discussions an alternative trolley may be sought.</p> <p>Shugborough</p> <p>7.7: Howard is happy to continue grass cutting at Shugborough – Thanks Howard.</p> <p>7.8: The leaking clean store roof has been mended; thanks to Alan Brewin!</p> <p>Hilton Green</p> <p>7.9: Reports are being received from Chris Shaw and Chris Brewin. Roofing felt has been ordered to repair roofs. Bees found in their stores have been removed.</p> <p>7.10: Some supers are ready for extraction. Arrangements for transport for extraction to be made (via Phil).</p>	<p>Alan</p> <p>Alan</p> <p>Alan/ Stuart</p> <p>Alan</p> <p>Alan</p>

