

<p>6. SSDBKA AGM (18th March)</p> <p>6.1: Arrangements for the March AGM are to be confirmed in the Feb newsletter.</p> <p>6.2: There are opportunities to serve on the committee: Treasurer and Events Co-ordinator roles will be vacant. Nominations for other committee roles are welcomed and all received will be e-mailed to members in advance; otherwise, existing committee members confirmed they are happy to stand for another year.</p> <p>6.3: The AGM will be held via Zoom with voting allowed before the night via e-mail and on the night via Zoom.</p> <p>6.4: Reports will be made available prior to the meeting for discussion / questions at the AGM, there are likely to include reports from the Chairman / Treasurer, Education Co-ordinator, BBKA Annual Delegate Meeting and Membership.</p> <p>6.5: The President will thank club members for 2020 contributions to the club.</p> <p>6.6: After the AGM there will be a talk by Clive Stuart (Topic TBC).</p> <p>6.7: An agenda will be circulated prior to the meeting.</p>	<p>Alan</p> <p>Ed</p> <p>Ed</p> <p>Committee</p> <p>Stuart</p> <p>Clive</p> <p>Ed</p>
<p>7. Stakeholder's update</p> <p>7.1: National Trust: communications channels are open. The relationship is good and communications on future plans are on-going, but limited due to the restrictions imposed.</p> <p>7.2: <i>New marquee:</i> The location has been agreed in principle (delivery from the Europe main land has been delayed due to Brexit; an update will be given in February).</p> <p>7.3: When restrictions are lifted the club will engage further on opportunities to make best use of NT facilities.</p>	
<p>8. Treasurer's update</p> <p>8.1: A report was issued prior to the meeting. This showed the current balance circa £23k, similar to last year.</p> <p>8.2: The accounts are nearing completion and sign off by an independent qualified person is being arranged.</p> <p>8.3: A stock take is being undertaken to inform the final figures. Hilton Green still to complete (impact thought to be marginal).</p> <p>8.4: The forecast for 2021 is currently based on 2019 figures.</p> <p>8.5: Provisions for Zoom Webinar costs were clarified and the webinar subscription for Feb is to be cancelled as currently not required.</p>	<p>Barry</p>

8.6:	An end of year upswing in the 2020 figures was noted, due to an in-year increase in honey sales, from selling the previous year's honey; this is unlikely to be replicated next year and so has not been included in the forecast.	
8.7:	Bank Cards: Intended holders of club banks cards were clarified to include the Chair, Quartermaster and Treasurer.	
9. Health & Safety update (inc. Asian Hornet Team)		
9.1:	The Health and Safety File is almost complete, it just requires some info on bee keeping products to add to COSHH assessments e.g. Api-Bioxal.	Trevor
9.2:	Bee keeping products no longer required are to be removed from the apiary. The route for safe disposal has been investigated; Stuart will arrange this.	Stuart
9.3:	Beekeeping products stored on site are to be limited to solid varroa treatments to be locked in a draw. Liquids are to not be kept on site to prevent need for storage.	
9.4:	Honey extractor – a UK plug is required – Alan to contact supplier to provide one.	Alan
10. Correspondence		
10.1:	Spring Convention (April 16th-18th) now to be On-line Only – request to promote to members – agreed.	Alan
10.2:	Offer of fund-raising support: Ian McMillen Trustee at Manor Park Sailing Club – request for SS&DBKA Contact – Stuart to make contact to understand nature of opportunity.	Stuart
10.3:	Wish list for club fundraising to be developed with member input.	Alan
10.4:	EXA - New Examinations System - Relationship with eR2 e-mail to be forwarded to committee members for information.	Ed
10.5:	ER2 membership secretary role to be confirmed with the BBKA.	Stuart
10.6:	Initial inquiry received from land agent looking at opportunities to establish apiary sites in Staffordshire – to be further investigated.	Alan
11. A.O.B.		
11.1:	Surplus brood boxes at Shugborough: were offered for purchase to members in newsletter. No response received – Stuart to view and may purchase if suitable.	
11.2:	Apiary Working Group vacancies: Alan & Dayna to take this on, opportunity for others to be advertised in the newsletter as well.	Alan
12. Date of next meeting: 17th February 2021		