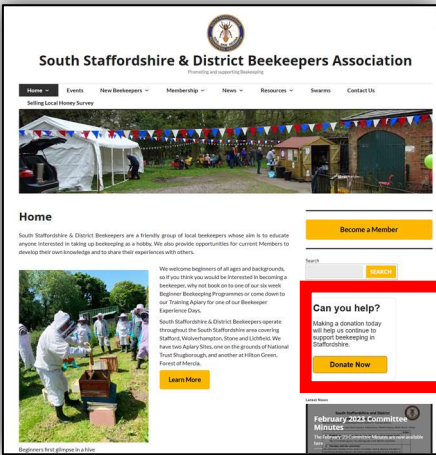
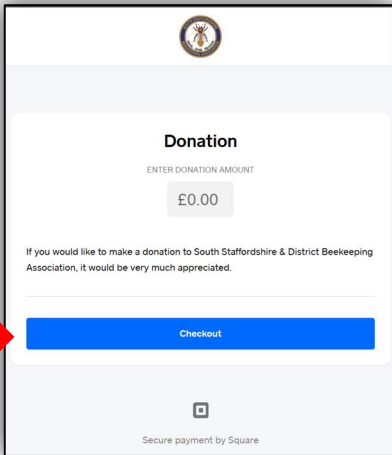


South Staffordshire and District Beekeepers Association



Minutes of the Committee meeting held on Tuesday 21st March 2023
via [Zoom Meeting](#) videoconference at 7.30 pm

	Lead																																								
<p>1. Present: Alan Greenman, Alan Brewin, Chris Brewin, Claire George (Chair), Dayna White, Ed Bennett, Trevor Smith & Wendy Woodward.</p>																																									
<p>2. Apologies: Chris Shaw & Julie Hamer.</p>																																									
<p>3. Minutes of the last meeting: Ratified.</p>																																									
<p>4. Matters arising or items not on the Agenda Item Schedule None.</p>																																									
<p>5. Review of Previous Committee Meeting Actions</p> <p>5.1: Outstanding actions were reviewed; 6 remain open.</p> <table border="1"> <thead> <tr> <th rowspan="2">Count of Actions</th> <th colspan="4">Months Open</th> <th rowspan="2">Grand Total</th> </tr> <tr> <th>5</th> <th>9</th> <th>16</th> <th>17</th> </tr> </thead> <tbody> <tr> <td>Apiary</td> <td></td> <td></td> <td></td> <td>1</td> <td>1</td> </tr> <tr> <td>Apiary NT</td> <td></td> <td></td> <td></td> <td>2</td> <td>2</td> </tr> <tr> <td>Communications</td> <td>1</td> <td>1</td> <td></td> <td></td> <td>2</td> </tr> <tr> <td>Membership</td> <td></td> <td></td> <td>1</td> <td></td> <td>1</td> </tr> <tr> <td>Grand Total</td> <td>1</td> <td>1</td> <td>1</td> <td>3</td> <td>6</td> </tr> </tbody> </table> <p>5.2: No specific actions raised in Feb '23.</p> <p>5.3: Actions for departing Committee members:</p> <ul style="list-style-type: none"> • Square account details to be transferred from Quartermaster to new Quartermaster / Trevor and be administered through the SS&DBKA e-mail. • Credit card holders to be confirmed by Treasurer. 	Count of Actions	Months Open				Grand Total	5	9	16	17	Apiary				1	1	Apiary NT				2	2	Communications	1	1			2	Membership			1		1	Grand Total	1	1	1	3	6	<p>Dayna/Ed/Claire</p> <p>Julie/ Ed/Claire</p>
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<p>6. SS&DBKA AGM</p> <ul style="list-style-type: none"> • The committee reviewed the AGM document pack accepted it was ready for issue after some minor updates to the packs formatting. • The AGM agenda for the meeting was finalised following minor adjustments to the running order. • A final check of arrangements for the AGM was made including attendance record, IT equipment, photographer, refreshments. 																																									

<p>7. Stakeholders update</p> <ul style="list-style-type: none"> The National Trust have been informed to expect forthcoming changes in committee role holders. 	
<p>8. Events Co-ordinator's update: No update.</p>	
<p>9. Treasurers update: Accounts produced and under final review.</p>	
<p>10. Apiary Co-ordinator's update: No update.</p>	
<p>11. Quartermaster's update: No update. Post meeting note: Thanks to Dayna for returning equipment, she generously stored during her tenure, to Shugborough on Saturday 25th March.</p>	
<p>12. Health & Safety update: No update.</p>	
<p>13. Communications update (including e-mail, Website & Newsletter)</p> <p>Website: A donation button has been added – thanks to Gemma and Dayna for setting this up.</p> <div style="display: flex; justify-content: space-around; align-items: center;">   </div>	
<p>14. Correspondence – 3 items received. 2 from BBKA – Responded to in green</p> <p>February 20th LS 2023-02-16 Job Vacancy - Friends of the Honey Bee Liaison Officer</p> <p>March 14th - LS 2023-03-14 Vacancy - Social Media Manager 21st - BDI AGM 7pm, 22nd May 2023 with a talk on Tropilaelaps by Maggie Gill</p>	
<p>15. A.O.B. None</p>	
<p>16. Date of next meeting: AGM 30th March '23.</p>	
<p>17. Date of next Committee meeting: 18th April '23 Proposed TBC by new Secretary. Post meeting note: Meeting moved to 17th April '23.</p>	